

**09. 2012 - 06. 2016 Shanghai University of Finance and Economics Finance major**

* 5 years of financial working experience in private enterprises and state-owned enterprises, and be proficient in the financial management process of commercial, industrial and construction industry, familiar with financial planning, financial cost analysis, financial budget and cost accounting.
* Good at tax management. During my work, a single project saved hundreds of thousands of tax costs for the company.
* Strong communication and coordination ability, able to skillfully deal with the relationship with tax bureau, bank and government departments, deal with various risks in financial liaison work timely and effectively.
* Accounting Qualification Certificate,Intermediate accountant,Junior accountant
* Proficiency in using office software such as Word, Excel and PPT

**06. 2018 - Present Shanghai XX engineering construction co., LTD Financial manager**

* Finance team management 7 ~ 9 people, combine with the project requirement of work division of labor, and rely on the company's performance appraisal system (accounting error rate, work attitude and sense of responsibility, work efficiency, etc.) to assess management team.
* To formulate and supervise the relevant financial systems of Anhui Project Management Company and its project departments.
* Be fully responsible for the financial management and accounting work of Anhui project management company, supervise and implement the project management company's project budget and final accounts, project payment settlement and fund payment.
* Participate in the project management company business meeting, and put forward reasonable Suggestions on financial management.
* Responsible for checking and auditing the financial performance of each project department of the project management company (mainly monitoring the expenditure of labor fee, material fee, machinery and equipment fee and project management fee of each project department).
* Responsible for the proposal, report and interconnection of all financial and related personnel and project management between the company and the group.

**09. 2016 - 04. 2018 AB Development Company Accounting Assistant**

* Mainly responsible for recording daily cash journal and cash income and expenditure audit, and arranging office daily expenses.
* Confirm all kinds of financial transactions with the office, record the advance of employees' wages.
* Financial accounting, prepare monthly payroll and financial statements.
* Be responsible for the reconciliation and settlement with the business units.
* Deal with all kinds of work and relationship maintenance of industry and commerce, tax department.

**Skills**

**Evaluation**

**Experience**

**Education**

* Location:Shanghai
* Birthday:18 July 1995
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* Job intention:financial accountant

**David**